



# **Bizweni Primary School**

## **Information Guide**

**2024**

**Grade R**

Dear Parent /Guardian,

A very warm welcome to Bizweni Primary School!

To assist our Bizweni families with the transition from Pre-School to Primary School we have put together a brief guide containing some important information:

### **1. COMMUNICATION:**

By now you should have been added onto your child's class WhatsApp group. All important messages and communication from the school and teacher will be sent home via these groups. Please notify us should you not be a part of this group. For all other queries please see the contact details below:

- Administrative inquiries: Beulah [admin@bizweniprimaryschool.co.za](mailto:admin@bizweniprimaryschool.co.za),
- Finance: Nina [accounts@bizweniprimaryschool.co.za](mailto:accounts@bizweniprimaryschool.co.za)
- Grade R Teacher: lee-ann@bizweniprimaryschool.co.za

Newsletters are sent out during the term to keep parents informed. Please follow us on Facebook and Instagram as well to keep up with exciting events and see photos of your children.

### **2. AFTERCARE FACILITY:**

Aftercare facilities are offered at Bizweni Primary. The Aftercare runs from 13h00 to 17h30, Monday to Friday. Should your child not be enrolled in the Aftercare program, please collect your child promptly after school. Ad-Hoc aftercare arrangements can be made at a daily cost of R80.00 per day.

### **3. BIZWENI UNIFORM:**

Uniforms are only compulsory for our Grade 1-7 learners. For our Grade R learners – come dressed to play! The Grade R learners are encouraged to purchase a school t-shirt for special occasions and sporting events. Any school bag is allowed.

### **4. CURRICULUM**

Our school follows the CAPS curriculum. We follow the Jolly Phonics/Grammar Program from Grade R-7. Being an Independent School allows us the flexibility to extend the children's learning and offer some additional learning opportunities and programs while still remaining CAPS compliant.

## **5. CULTURAL & EXTRA MURAL**

### **Internal (included in school fees):**

We offer a Creative Arts Program (BUZZ) as well as Computer Lessons (Stimuzone) as part of the school day on a weekly basis. Our Grade R's complete extra-murals during school as our teachers offer a variety of extra-mural activities which children have the option of participating in. Some of these extra-murals are offered throughout the year, such as Gymnastics, and others change on a termly basis. Some of the programs which have been offered this year are Athletics, Ball Skills, Soccer, and Hockey.

### **External (not included in school fees)**

We also have external service providers who come into the school and offer Rugby, Cricket, Karate, Guitar and Ballet lessons. These services are offered at an additional fee paid directly to the service provider. Contact details of the various coaches will be supplied at the start of the first term and parents can communicate directly with the relevant coach.

## **6. PAINTING SHIRTS**

The learners will be using paint and other exciting mediums from the beginning of their school year. A T-shirt or an old, short sleeved shirt or an apron is ideal to send to school to ensure they do not ruin their uniform or clothing items.

## **7. STATIONERY**

We charge a stationary fee of R450 which is used to purchase the stationary and art materials needed for the year. Parents should have been invoiced for this fee in the third term of 2023.

## **8. ABSENTEE LETTERS**

When your child has been absent from school please notify the school via e-mail as this notification is needed for record keeping purposes. If your child is absent for three or more days they will need a note from a doctor.

## **9. ILLNESS**

Please do not send your child to school if he/she is feeling unwell. Should a learner present symptoms during the school day, Beulah will notify parents.

## **10. LUNCHBOXES**

We would like to suggest that your child brings wholesome, healthy snacks to school. Please do not send sugary biscuits, sweets, fizzy cool drinks or chips. We do allow the learners to bring a treat on Friday's or to bring money to spend at the school tuck shop which is open during playtime on a Friday only.

## 11. MONEY

We make use of the Karri App for all events. Please download this app and familiarize yourself with it as it is a more convenient and safer payment method. We try and limit the amount of cash on the school premises as far as possible. Please feel free to contact admin should you encounter any problems.

## 12. MY SCHOOL CARD

We urge all Bizweni parents to join our exciting method of fundraising which runs throughout the year. My School cards are available at our Admin Office. One can also download the My School App to register or alternatively visit [www.myschool.co.za](http://www.myschool.co.za) and apply online.

## 13. NOTICES

During the term important notices are sent home with the learners. Please return all reply slips and information promptly.

## 14. MEDICATION

Should you need us to administer any form of medication, we will need written consent and a detailed instruction from the parent/guardian before any medication will be administered. Medication is not allowed to be sent to school in a learner's bag, but should be handed directly to a teacher.

## 15. MARKING OF ITEMS

**We ask that you mark all clothes, lunchboxes and bottles clearly.** When marked items are found, it is easier for us to return it to the owner. **Items that are left at school for more than a month will be donated to Heartlands Baby Sanctuary and school uniform that is not marked will be sold at the end of each term.**

## 16. SCHOOL HOURS

Please take note of these times. Punctuality is of utmost importance, ensuring that learners and educators are not disrupted by latecomers and making sure that learners do not miss out on important lessons. Your support in this is appreciated.

Grade R	MONDAY TO FRIDAY	07:45 – 13h00
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## 17. IMPORTANT DATES:

Term 1: 17<sup>th</sup> January – 20<sup>th</sup> March

Term 2: 3<sup>rd</sup> April – 14<sup>th</sup> June

Term 3: 9<sup>th</sup> July – 20<sup>th</sup> September

Term 4: 1<sup>st</sup> October – 11<sup>th</sup> December

