



Bizweni Primary School

Information Guide

Grade R

Dear Parent /Guardian,

A very warm welcome to Bizweni Primary School!

To assist our Bizweni families with the transition from Pre-School to Primary School we have put together a brief guide containing some important information:

1. COMMUNICATION:

Our main channel of communication is via our class WhatsApp groups. All important messages and communication from the school and teacher will be sent home via these groups. Please notify us if you are not on this group. For all other queries please see the contact details below:

- Administrative inquiries: Marilee Barnard admin@bizweniprimaryschool.co.za,
- Finance: Nicole Huijnen accounts@bizweniprimaryschool.co.za
- Principal: Nicole Liddle principal@bizweniprimaryschool.co.za
- Grade R Teacher: GradeR@bizweniprimaryschool.co.za

Newsletters are sent out during the term to keep parents informed. Please follow us on Facebook and Instagram as well to keep up with exciting events and view photos of what your children get up to at school.

2. AFTERCARE FACILITY:

Aftercare runs from 13h00 to 17h30, Monday to Friday. Should your child not be enrolled in the Aftercare program, please collect your child promptly at 13:00. Ad-Hoc aftercare arrangements can be made at a daily cost of R110.00 per day. Registration forms are available from the admin office or the school's website: www.bizweniprimaryschool.co.za.

3. BIZWENI UNIFORM:

Uniforms are only compulsory for our Grade 1-7 learners. **For our Grade R learners – come dressed to play!** The Grade R learners are encouraged to purchase the school t-shirt and hat for special occasions and sporting events. These are available to order from www.helderbergschoolclothing.com. Grade R learners are welcome to use any school bag.

4. CURRICULUM

Our school follows the CAPS curriculum. We follow the Jolly Phonics/Grammar Program from Grade R-7. Being an Independent School allows us the flexibility to extend the children's learning and offer some additional learning opportunities and programs while still remaining CAPS compliant.

5. CULTURAL & EXTRA MURAL

Internal (included in school fees):

We offer art lessons in our art classroom with a dedicated art teacher, as well as coding and robotics lessons and library lessons once a week during school hours. Our Grade R's complete extra-murals during school as our teachers offer a variety of extra-mural activities which children have the option of participating in. Some of these extra-murals are offered throughout the year, such as Gymnastics, and others change on a termly basis. Some of the programs which have been offered this year are Ball Skills, Soccer, Hockey and Netball.

External (not included in school fees)

We also have external service providers who come into the school and offer various lessons. These services are offered at an additional fee paid directly to the service provider. Contact details of the various coaches will be supplied at the start of the first term and parents can communicate directly with the relevant coach.

- Wicket Cricket
- Rugga Roots
- Karate
- Ballet
- Playball
- Monkeynastix

6. PAINTING SHIRTS

The learners will be using paint and other exciting mediums from the beginning of their school year. A T-shirt or an old, short sleeved shirt or an apron is ideal to send to school to ensure they do not ruin their clothing.

7. STATIONERY

We charge a stationary fee of R600 which is used to purchase the stationary and art materials needed for the year for the class group.

8. ABSENTEE LETTERS

When your child has been absent from school please notify the school via e-mail as this notification is needed for record keeping purposes. If your child is absent for three or more days they will need a note from a doctor.

9. ILLNESS

Please do not send your child to school if he/she is feeling unwell. Should a learner present with symptoms during the school day, our office administrator will notify their parents.

10. MEDICATION

Should you need us to administer any form of medication, we will need written consent and a detailed instruction from the parent/guardian before any medication will be administered. Any chronic medication needs to be accompanied by a script. **Medication is not allowed to be sent to school in a learner's bag, but must be handed directly to a teacher or handed in to the admin staff.**

11. LUNCHBOXES

We encourage sending wholesome, healthy snacks to school. **Please do not send sugary biscuits, sweets, fizzy cool drinks, lollipops or chips.** If you have opted not to order school lunches – please ensure your child has enough food for the day, especially if they will be attending aftercare.

12. MONEY

We make use of the TapTuck App for all events. Please download this app and familiarize yourself with it as it is a more convenient and safer payment method. We try and limit the amount of cash on the school premises as far as possible. Please feel free to contact admin should you encounter any problems.

13. MY SCHOOL CARD

We urge all Bizweni parents to join our exciting method of fundraising which runs throughout the year. MySchool cards are available at our Admin Office. One can also download the MySchool App to register or alternatively visit www.myschool.co.za and apply online.

Simply present your card at the till point of the participating stores and ensure that the transaction is captured. A percentage is then sent to Bizweni as fund-raising money, which helps with the ever -increasing financial needs of our school. This in turn helps us to cater for any improvements that will benefit our children.

14. NOTICES

During the term important notices are sent home with the learners. Please return all reply slips and information promptly.

15. MARKING OF ITEMS

We ask that you mark all clothes, lunchboxes and bottles clearly with the child's full name and surname. When marked items are found, it is easier for us to return it to the owner.

16. SCHOOL HOURS

Please take note of these times. Punctuality is of utmost importance, ensuring that learners and educators are not disrupted by latecomers and making sure that learners do not miss out on important lessons. Your support in this is appreciated.

Grade R	MONDAY TO FRIDAY AFTERCARE	07:45 – 13h00 13:00 – 17:30
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